

WOLFRETON SCHOOL and SIXTH FORM COLLEGE

Policy Document PROVIDER ACCESS POLICY

Written in January 2018 by:	
Deputy Headteacher	
Frequency of Review	Every 2 years
Adopted	January 2018
Last review	January 2021
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1. Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to young people at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under section 42B of the Education Act 1997.

Learner entitlement

Young people in Years 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and groups discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure:

A provider wishing to request access should contact:

Name Mrs L Scaife

Role Careers Leader

Telephone 01482 659356

Providers will need to arrange to meet with a representative from the Senior Leadership Team and

the Careers Leader to discuss the aims of the required access to enable the selection of an appropriate event that gives access to a particular groups.

Wolfreton is happy to arrange appropriate sessions but these must be scheduled at an appropriate time within the CEIAG programme. This will allow young people to make decisions based upon accurate information in an appropriate context.

Opportunities for access

A number of events, integrated into the academy careers programme, may offer providers an opportunity to come into the academy to speak to young people and/or their parents/carers. Example events include:

Year	Event
Year 8	Careers Enrichment Day (November)
Year 9	Key Stage 4 Open Evening (March) University Ace Days (July)
Year 10	Careers Enrichment Day (March) Work Experience Sixth Form Subject Fair (July)
Year 11	Sixth Form Open Evening and Careers Fair (October) Careers Enrichment Day including employer interviews (October)
Year 12	PSHE Enrichment Days and Assemblies Post 18 Choices
Year 13	PSHE Enrichment Days and Assemblies

Please speak to the Careers Leader in the first instance to allow us to identify a suitable opportunity. The available facility may vary and can be discussed with us and agreed in advance of any visit.

Providers are always welcome to leave a copy of their prospectus or any other relevant course literature with the Careers Leaders who will arrange for these to be made available to young people.

A copy of any prospectus, handouts, literature and the script of any presentation must be sent to the Careers Leader at least one full week before any visit to the academy for approval.