

Wolfreton School  
and  
Sixth Form College

Year 11

Post 16 Information Guide

[www.wolfreton.co.uk](http://www.wolfreton.co.uk)

# What are the Options?

You need to stay in education or training until you are 18, although that does not necessarily mean that you must stay in a school environment.

You must, however, choose one of the following options:

- Full-time education; such as School Sixth Form, a Further Education College, an alternative Sixth Form College or a Training Provider.
- Apprenticeships or other Work-based learning routes.
- Employment with accredited training.

# Which is the right option for you?

The key to you making successful decisions about your future is **research**. Research can be done independently but there are also a lot of people who can support you with this.

For specific subject information, speak directly to your teachers. Your Tutors, Pastoral Managers and Heads of House will also be happy to help or point you in the right direction.

Unfortunately, at the current time, unless for your scheduled appointment, Mrs Scaife and Mrs Iversen are unable to see anybody in their offices, however, if you have any questions you can contact them via your tutor or email

[mrs.scaife@wolfreton.co.uk](mailto:mrs.scaife@wolfreton.co.uk)

[mrs.iversen@wolfreton.co.uk](mailto:mrs.iversen@wolfreton.co.uk)

***Don't forget that we are here to help***

# Doing your research!

You need to start gathering as much information as possible about the options available to you, so that you can make an informed decision about the right route/pathway for you.

## Things to consider when choosing a course or college

- Do you already know what career you are interested in? If so, then find out the entry requirements for that career. At the back of this booklet there are many useful websites listed such as the National Careers Service website <https://nationalcareers.service.gov.uk/> This can be used to find the entry requirement and the different routes/pathway to entering a particular career
- Talk to teachers about your predicted grades to check that they fit with your course/apprenticeship.
- It is always a good idea to apply for more than one course or apprenticeship, so that you have a backup plan.
- If you don't know what career you are interested in why not try the Kudos 'My Future' quiz which will give you careers ideas based on the answers you gave. <https://kudos.cascaid.co.uk/> You should be able to logon using your school user name and password. If not, you can register for an account using the code: **postidea43**
- What subjects do you enjoy and do you want to continue with any of these? What subjects are you good at?
- Do you know what new subjects are available?
- Do you think you do better at coursework or exams?

- Transport – some colleges will require you to get public transport or they may provide a bus service.
- Attend the Open Events – They will allow you to have a good look round and ask important questions.

Most post 16 learning establishments are still having open evenings, but many are being held virtually at this current time.

We are holding our own **Consortium Sixth Form Virtual Open Evening on Tuesday 20 October**. There will be a live presentation from Mrs Taylor at 6.00pm. You will then be able to see presentations from the various subject areas.

There are many other FE Colleges, Sixth Form Colleges and Training Providers who will be holding virtual events and you can find out their dates by looking at their websites. You may be asking yourself, how do I find out about what other training establishments are out there and what do they offer?

[www.logonmoveon.co.uk](http://www.logonmoveon.co.uk) - is a great place to start.

Logonmoveon is the local on-line prospectus for all of Hull and East Riding. The system will help you to access all of the information you need about a wide range of local courses and apprenticeships.

The on-line prospectus will allow you to search for something specific, compare courses, find a provider, and look up job profiles, so that you can begin to plan your career. The online tool has lots of useful and inspirational detail on the 'Information and Inspiration' pages to help you make the most of this site.

When you have decided what course/s you would like to apply for, you can then use [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk) to make your applications. You will need to create an account and you can do this by registering as a new user.

Once logged into the system, you will need to complete the following sections:

- Personal Details – information about where you live, your nationality and your health.
- Qualifications – these will be your predicted grades.
- Work Experience – include any work experience or part-time work along with reference details.
- Personal Statement - Spend time on your personal statement, and consider what a college or training provider might think when they read your statement. Remember that this is the first impression that a college or training provider will have about you. ***(Information about writing a 'Personal Statement' is found at the back of this booklet).***

Once all four sections are complete, you can then start to make your application/s. You will need to select 'Full Time Courses' and find the ones you are interested in. You can then add these in to your favourites. This can be found under the title of the course. Once you are ready to make an application you can go to 'My Applications' from your account. From My Application, click 'Start a new application'. **You can then make as many applications as you choose from your favourites.** Once the application has been submitted, you have a 24hr cooling-off period. During this time, you have the opportunity to recall the application if you

decide to do so. Additionally, you can track your application made with the provider by logging back into the system.

You can hold more than 1 offer and make a final decision after results day - **this is actively encouraged**. Additionally, you can also make an application via the provider websites

## **Impartial IAG Interviews**

Every student will have the opportunity for a one-to-one personal guidance appointment. This will be with either Mrs Iversen or Mrs Scaife. This is your opportunity to discuss interests, motivations, qualities and how your personality could match with a potential career path. Before your appointment, it is a good idea to start thinking about what you wish to discuss and any questions you have. We can offer you information about courses, routes and pathways as well as being able to offer you impartial advice and guidance.

## **Full-time Courses - What can I choose from?**

### **A Levels**

- Normally, you will study 3 subjects (sometimes 4) over a 2-year period.
- Most subjects are assessed by exams at the end of 2 years.
- You can combine A Levels with Level 3 single subject diplomas
- A Levels can prepare you for further academic study at university if this is your preferred pathway. They also prepare you for higher or degree apprenticeships and employment.

# Vocational/technical/applied courses

- These courses are typically more practical in nature and focused on being skills-based, however, they can vary in the amount of written work required.
- Although there is often still an exam element, they are designed to have coursework and continual assessment. This option is often a good alternative to A levels and well suited to students who maybe find exams challenging.
- Some courses give you the skill and qualifications for a specific career e.g. chef, hairdresser, car mechanic, plumber, in which case, a lot of time will be spent learning practical skills.
- Other courses are broad enough to prepare you for a number of careers e.g. Health and Social Care, Media, Engineering.
- Vocational courses are available at Levels 1, 2 and 3 (see below for examples of qualifications at different levels).

Qualification Level	Academic Qualifications	Vocational Qualifications	Apprenticeships
Level 1	GCSE grades 1-3	Level 1 Diploma e.g. BTEC, City and Guilds	Traineeship – preparation for an apprenticeship
Level 2	GCES grades 4-9	Level 2 Diploma e.g. BTEC, city and Guilds	Intermediate Apprenticeship
Level 3	A Levels	Level 3: Extended Certificate Diploma Extended Diploma T-Levels	Advanced Apprenticeship

- Note - all students (including those doing apprenticeships), must retake Maths and English GCSE if this is not achieved to at least grade 4 in year 11
- Vocational qualifications are welcomed by employers. Level 3 qualifications also provide a route into higher education and are welcomed by universities.

## Apprenticeships

One option after Year 11, is to find an apprenticeship. With an apprenticeship:

- You are employed from day 1 with a company and are in an actual job required by the company.
- You will be contracted for a minimum of 30 hours per week.
- You will earn as you learn and paid a wage for this. The minimum wage for an apprentice is £4.15 per hour (as from 1 April 2020). However, some employers pay more than the minimum wage.
- You will gain a qualification whilst you're working. This will be either at Level 2 (Intermediate Apprenticeship) or Level 3 (Advanced apprenticeship). For over 18's there are apprenticeships available at Level 4 to 7.
- Training for apprenticeships is delivered in a variety of ways. You might go to college part-time e.g. one day a week or several weeks in a block of time. As an alternative, some employers use their own training centre and some training providers have an assessor, who regularly visits you in your place of work.



## How do I apply for an apprenticeship?

You will need to be extremely proactive when searching for an apprenticeship, as you are actually entering into the job market. You will need to have a well written and up-to-date CV with a covering letter. You will often be competing against many other people for the same opportunity. You need to be prepared!

As mentioned previously, a good place to start is [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk) . Many training providers will advertise opportunities on here so that you can apply directly to them. You must have an employer in order to start an apprenticeship and training providers often have employers on their database, who are looking for apprentices to be matched to them.

<https://www.apprenticeships.gov.uk> This is the national apprenticeship website. You can use this site to find out more about apprenticeships and to search for vacancies.

- You can also look at company websites that you have an interest in to look at details of their apprenticeship programmes. You may need to complete online applications or send them your CV and covering letter. ***(Information about writing a CV is found at the back of this booklet).***

## Useful Websites

<https://www.logonmoveon.co.uk/> - an online prospectus containing information about future learning. This has an online application tool attached to it that you can use to apply for all future learning in the Hull & East Riding.

<https://nationalcareersservice.direct.gov.uk/> - you can gain more information on here about careers, qualifications and training needed for entry by searching through job profiles.

<https://kudos.cascaid.co.uk> – an online tool matching your skillset to a potential career. The licence code is **postidea43**

<https://lmihumber.co.uk/> - provides online labour market information relating to specific careers.

<https://www.gov.uk/apply-apprenticeship> – you can register and search on here for all levels of apprenticeship.

<https://www.prospects.ac.uk/> - you can gain more information on here about careers, qualifications and training needed for entry by searching through job profiles. There are also some useful case studies and videos on here.

<https://www.careersbox.co.uk/> - video clips of people within the chosen field that you may be interested in.

<https://icould.com/> - an online tool matching your skillset to a potential career.

<http://www.plotr.co.uk/> - an information site relating to careers

<https://www.myworldofwork.co.uk/> an information site relating to careers

## Routes/choices

**Applying for sixth form** – complete on [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk). You will gain time in school to get your application completed.

**Apply for college** - complete on [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk) or apply direct via provider's website.

**Apply for apprenticeships** – Register with <https://www.gov.uk/apply-apprenticeship>. You can also register with <https://www.getmyfirstjob.co.uk/>. Use your application to register your interest with the training providers. Some training providers are not registered on logonmoveon. For example – BAe, CITB, ECITB and JTL.

## What is a CV?

- Your CV is an advertisement about you
- It allows you to sell your skills, experience and personal qualities
- CVs can be:  
Chronological: show your education and work experience in date order  
Functional: highlight your skills first
- Like any advert, your CV needs to be attention grabbing – and honest

## CV Tips

Do	Don't
Be positive and sell yourself	Lie
Highlight your skills and experience	Use more than 2 pages or cram it all on to 1
Use evidence	Include your date of birth or gender
Be brief and to the point	Leave gaps in your school or work record
Check spelling and grammar	Leave gaps in your school or work record
In the future, change your CV to match each job you apply for	

There are many websites that will help you build a CV such as; [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk) and <https://nationalcareers.service.gov.uk/>

There is also help and advice available on the Barclays Lifeskills website <https://barclayslifeskills.com/>

See below for an example of a CV Template

**Name:**        *(Write your full name)*  
**Address:**    *(Write your full Address including postcode)*  
**Phone:**       *(Include both home phone number and mobile number)*  
**Email:**        *(Check you spell this correctly)*

### **Personal Profile:**

*(A few sentences about your skills, achievements, personal strengths and career goals. Link these to the job you're applying for. The advertisement or job specification may list what the employer is looking for)*

### **Education and qualifications**

*(In reverse order, most recent first, list each school or college you have attended. Include the date you were there, the course or qualifications you took and your grades. If the grades are predicted, you must state this)*

### **Employment and work experience**

*(In reverse order, list each employer, your job title and what your main responsibilities were. If you don't have a job yet, find other things that you have done that provide work experience such as voluntary work, planning an event in school, being a school ambassador or peer mentor)*

### **Other skills and achievements**

*(List any other skills or achievements here. Make each of these relevant to the job you are applying for. Don't repeat points that you put in your personal profile)*

### **Interests**

*(List any interests, clubs or leisure activities that might be relevant to the job you are applying for, or ones that showcase your skills or personal qualities)*

### **Referees**

*(Either write 'Available on request' or include the names, addresses and contact details here of two people who can back up what you have said. Make sure you get an individual's permission to be listed as referees first)*

## Writing a Personal Statement

A Personal Statement should make you sound as good as you can be, however, you need to be honest at the same time

You need to think about:

- your hobbies
- what you have achieved/ carried out in school
- your work experience gained to date
- your responsibilities that you have

You need to refer to:

- what you enjoy doing in your spare time
- your successes so far
- your skills, abilities and attributes
- what you are like as a person

You should write in sentences using positive and action words. Look at the following good and bad examples:

### Example 1 – Can you tell why this is a bad example?

*I really enjoy sport, i play all sports inside school. I watch hull city every weekend. I like to keep tidy and clean at home also i like to make sure i've done all my jobs around the house including taking the dog for a walk. For my job if i don't make it a professional footballer i would like to take electrician course at college and do a part time job aswell.*

*my grades are not too well i failed R.E and now i need to pass maths english and science.*

*In the future i would like to have a nice house with a wife and kids , also with a good job. My attendance is great and im always on time.*

### Example 2 – What makes this a good example?

*I am currently a student at Wolfreton School. I believe myself to be very creative. Over the last few years, I have developed a deep interest in photography. Although currently my photography is a hobby, I would love to take it further in the future. I am also looking at taking music technology. This is*

*sparked by my lifelong love for music. Recently, I recorded and mixed a song in a fully professional music studio as part of my out of school music course. I also believe this will open many doors for me when it comes to my future career. As well as studying English, Maths and Science also study Music, Drama and History. I chose these subjects as not only do I enjoy them but I also find them very interesting. I also believe these subjects will be very relevant to future life. I am very easy to get on with and I'm very open when it comes to meeting new people. I am good at working independently but I'm also perfectly fine working in groups. I am a very well organised person and do anything I can to be prepared. I am always ready for a challenge and will do the best I can to complete it to the best possible standard.*

*I was recently in a play on the Hull Truck Theatre main stage. It was a professional performance of Shakespeare's 'Twelfth Night'. I believe this went very well as we got a full audience. I also have a great interest in singing. I have done many gigs and concerts from a very young age. One of these would include performing on stage in Bridlington Spa during their world music festival. I wish to pursue this area of interest in the form of music technology. I would also be interested in looking into English language. I am very interested in this and have completed it to a high standard in GCSE. I believe that the subjects I have applied for show the kind of industry I would like to be in. I hope to be successful in these fields of study and to gain a lot from them in future life*

You may want to do a rough draft of your personal statement first. Below are headings which may help you to put your personal statement together:

- **Work Experience & Part Time Jobs** (*where? job role, what you learned?*)
- **What type of person are you?** (*skills, strengths, qualities*)
- **Hobbies & Interests** (*in school, out of school, clubs, what you like to do in your spare time*)
- **School** (*favourite subjects? why? school council*)
- **Future Career Aspirations** (*why do the courses you are selecting fit with your future aspirations?*)

## Open Events for 2020/2021 academic year

### The Consortium Virtual Sixth Form Open Event (Wolfreton School and Sixth Form College/Hessle High School/Cottingham School)

<https://www.the-consortium.org/>

- Tuesday 20<sup>th</sup> October 2020 6-8pm

### Bishop Burton College (The College also holds various taster days throughout the academic year) <https://www.bishopburton.ac.uk/>

#### **Virtual Events**

- Wednesday 21<sup>st</sup> October 2020 5-8pm
- Saturday 28<sup>th</sup> November 2020 10am-1pm
- Saturday 9<sup>th</sup> January 2021 10am-1pm

#### **Campus Events –these are to be confirmed**

- Tuesday 9<sup>th</sup> February 2021 5-8pm
- Saturday 6<sup>th</sup> March 2021 10am-1pm
- Wednesday 21<sup>st</sup> April 2021 5-8pm
- Saturday 22<sup>nd</sup> May 2021 10am-1pm
- Saturday 26<sup>th</sup> June 2021 10am-1pm

### East Riding College – Beverley – Virtual Events

<https://www.eastridingcollege.ac.uk/>

- Saturday 10<sup>th</sup> October 2020 9:30am-12:30pm
- Wednesday 11<sup>th</sup> November 2020 4pm-7pm
- Wednesday 20<sup>th</sup> January 2021 4pm-7pm
- Saturday 13<sup>th</sup> March 2021 9:30am-12:30pm
- Thursday 29<sup>th</sup> April 2021 4pm-7pm
- Tuesday 15<sup>th</sup> June 2021 4pm-7pm

### Wyke College <https://wyke.ac.uk/>

#### **Virtual Events**

- Thursday 22<sup>nd</sup> October 2020 5pm-8pm
- Thursday 12<sup>th</sup> November 2020 5pm-8pm
- **College Open Event**
- Thursday 22<sup>nd</sup> April 2021 5pm-8pm

### **Humberside Engineering Training Association (HETA) – Virtual Events**

<https://heta.co.uk/>

- Wednesday 28<sup>th</sup> October 2020 5-7pm
- Wednesday 25<sup>th</sup> November 2020 5-7pm
- Wednesday 16<sup>th</sup> December 2020 5-7pm
- Wednesday 20<sup>th</sup> January 2021 5-7pm
- Wednesday 24<sup>th</sup> February 2021 5-7pm

### **Ron Dearing UTC – College Visits** <https://www.rondearingutc.com/>

- Thursday 8<sup>th</sup> October 2020 6pm-8pm
- Thursday 12<sup>th</sup> November 2020 6pm-8pm
- Thursday 15<sup>th</sup> January 2021 6pm-8pm

### **Hull College – Virtual Events and Campus visits**

<https://www.hull-college.ac.uk/>

- Tuesday 6<sup>th</sup> October 2020 5:30pm–8pm
- Thursday 12<sup>th</sup> November 2020 5:30pm–8pm
- Saturday 5<sup>th</sup> December 2020 9am–12:30pm
- Tuesday 12<sup>th</sup> January 2021 5:30pm–8pm
- Saturday 13<sup>th</sup> February 2021 9:00am–12:30pm
- Tuesday 9<sup>th</sup> March 2021 5:30pm–8pm
- Thursday 15<sup>th</sup> April 2021 5:30pm–8pm
- Saturday 8<sup>th</sup> May 2021 9:00am–12:30pm

**Hull Training & Adult Education** - are still to confirm their Open Events. Up to date information can be found on their website

<https://www.hcctraining.ac.uk/>

**These dates were correct at time of printing but they are subject to change. It is recommended that you check the dates on the provider websites. The majority of Open Events are happening virtually, although some colleges are allowing visitors to enter their establishments.**

**Places at some the events are limited and may need to be pre-booked. As mentioned, this information will be available on the provider websites.**

**Open Events are also promoted on [www.logonmoveon.co.uk](http://www.logonmoveon.co.uk)**