

**Minutes of the Meeting of the Local Governing Board of Wolfreton
Conference Room on Monday 06 December 2021 at 17:00**

GOVERNORS PRESENT:

Mrs S Milner (Chairperson, SM), Mr D Gath (DG), Miss S Kukuc (Headteacher, SK), Mr P Matthews (PM), Mr A Paffley (AP), Mr C Petrariu (CP), Miss H Power (HP), Mr K Woodcock (KW)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk, LC), Mrs L Taylor (LT)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

33 WELCOME AND INTRODUCTIONS

SM welcomed everyone to the meeting and introduced Constantin Petrariu as the new Trust Appointed Governor.

All present gave a brief introduction of themselves

34 APOLOGIES

No apologies had been received from Mr R Whitlam

ACTION: LC to follow up with RW regarding his absence from the LGB for the second time

35 DECLARATIONS OF INTEREST

RW still to return the forms.

ACTION: LC to follow up with RW for the return of completed PI & DC forms

36 MINUTES OF THE LAST MEETING (01 November 2021)

Minor amend on page 4

Resolved: Once the above amend was made, the minutes were confirmed as a correct record and are to be signed by the Chair, SM

37 MATTERS ARISING FROM THE MINUTES

ACTION: LC to follow up with RW regarding his absence from the LGB **After the meeting, SM gave LC RW's personal number as he has now missed 2 meetings without apologies. LC to call RW for clarity**

ACTION: LC to follow up with RW for the return of completed PI & DC forms **LC to contact RW telephonically**

ACTION: SK to set up working party with AP, HP & KW to bring the E-Safety Policy up to standard **AP has shared the draft document with HP & KW. If all 3 agree, the policy will be adopted. To be removed from the minutes**

ACTION: LC to resend link to the updated Safeguarding: A Governors Role (2021) module for completion before the next meeting **RW outstanding. To be removed from the minutes**

ACTION: LC to forward the template for the Skills Matrix to all outstanding governors for immediate completion **LC to resend to all governors still needing to complete the matrix**

ACTION: DG & HP to conduct a Link visit before the end of term and forward completed Visit report Form to LC for filing **To be actioned by the end of term. See minute 41 also**

38 HT STRATEGIC REPORT

SK presented the Autumn term report

- The Vision of 'Igniting Fires, Expanding Horizons and Achieving Ambitions' continues to be enhanced
- Students and staff have supported charitable causes such as the MacMillan Coffee Morning, Odd Socks Day and Children in Need
- Although students and staff had to remain in their classrooms, Remembrance Day was marked by a 2-minute silence
- Extra-curricular activities continue to go from strength to strength

38a Quality of Education Summary

- For 2021/22, 2 of the 3 priorities focus on the quality of education
 - Priority 2: Further develop teaching to the top
 - Priority 3: improve reading outcomes for all students
- CPDL core strategy for P2
- CPDL programmes for 2021/22 include
 - Teaching to the Top
 - Retrieval Practice
 - Independent learning
 - Closing the reading gap
 - Positive Behaviour management
- The October training day allowed departments to work as teams with the focus on developing resources
- Staff voice survey showed staff felt curriculum enactment and curriculum intent training very useful

- Assessment practice is another key element of P2. A working party of key leaders has been set up to make sure the correct areas are being assessed and to monitor targets
- Richard Hill, TCAT English Improvement Director, has identified 3 priorities to work on to improve reading:
 - Reading for Pleasure
 - Reading for Purpose
 - Reading Recovery (supporting the bottom 20%)
- WS has paired with Wilberforce College to explore Reading for Pleasure

38b Standards

- Current Year 11 cohort is slightly smaller than last year at 266 (previously 270).
- There is a higher percentage of upper ability students (50%) compared to the class of 2021 (43%)
- EBacc entry is 60%
- Current KS2 APS is 104.9 (in line with National 102.4)
- A8 is 49.18. This is below 2021 (51.51) and above the 2019 (45.5)
- P8 is +0.04. This is below 2021 (+0.61) and above 2019 (-0.21)
- 31 students are receiving SEN Support, 5 are on EHCP and 5 are EAL
- 'Strong' BASICS 42%, 'Standard' BASICS 66%

Outcomes for DA Students

- DA cohort remains unchanged from last year at 15% (41 students) and is below the national percentage
- P8 Internal gap for DA is sitting at -0.50 (improved from 2021 -0.57)
- English, EBacc and Internal P8 have improved but Maths P8 has dropped from 2021
- Basics 4+ gap is -20.5%, 5+ gap is -12.0% and 7+ gap is +0.5%
- Improving subjects are French, Spanish & German. ERSIP funding has been secured and the work continues in the language dept.

C: (AP) It's good to see Languages improving

C: (SK) Yes but we need to remember the figures are from DT1 and the mock exams will inform DT2. As yet they haven't sat a full paper

C: (SK) We continue to work on the curriculum and have had the opportunity to see other schools in practice with a visit to Beverley Grammar School this term. After Christmas we will be visiting South Hunsley School and Beverley High School

LAC Update

- There are currently 6 LAC on roll
- 5/6 have settled well and attend well
- Additional support for LAC continues through the PP Plus & PEPs

38c Behaviour & Attitudes Summary

- The focus this term is to bring attendance in line with pre-Covid figures
- Attendance 07/09 – 25/11 sitting at 91.3% schoolwide (87.9% PP)
- PA is currently high across all year groups with Year 10 having the highest figures (101, 37.8% of the cohort). This, in part, has been attributed to the ongoing pandemic
- Currently 20 students in Attendance Support plans with 3 at Pre-Legal stage
- PP mentors calling home regularly

- Yr11 attendance remains a concern
- Students' Attitude to Learning continues to improve with Ofsted noting the exceptional behaviour of the students
- Class Charts continues to provide a clear overview and rewards and sanctions
- Hot Chocolate Friday remains a highlight for those receiving the highest number of House Points
- The ratio between house points to sanctions remains very positive
- Isolation numbers remain low
- Suspensions are below the national average at 1.79% (Nat 7.43%)

38d Personal Development Summary

- Students have benefitted from a wide-ranging personal development curriculum this term including PSHE Enrichment Days and super-curricular activities
- Prison Me No Way also returned to ensure the Year 10 students who missed out last year due to the pandemic could also benefit from this experience
- All students in Yrs. 7 – 10 have a timetables PSHE lesson
- Currently 9 students under a Child Protection plan, 9 subject to a Child in Need plan and 56 logging other safeguarding concerns
- 8 Early Help referrals have taken place
- 4 full Child Protection referrals made to EHaSH
- 18 Operation Encompass alerts received

38e Leadership & Management Summary

- Recent Ofsted inspection rated Wolfreton as Good
- Minor adjustments made to the SDP
- Embedding strong leadership continues to be a main focus

38f Sixth Form Provision

- The curriculum offers 3 pathways:
 - A Level only
 - Combined – A Level & Vocational
 - Vocational only
- There are currently 109 Yr12 and 89 Yr13 Wolfreton students on roll with 74 Year 12 & 48 Yr13 Consortium students travelling to WS for lessons
- Small number resitting GCSE English Language or Maths to secure a grade 5 or 6
- 22 Yr12 & 7 Yr13 students are currently undertaking the Extended Project Qualification (EPQ). This is an AS course and carries UCAS points
- Enrichment courses such as Emergency First Aid, British Sign Language, Environmental Awareness and Time Management continue to be popular choices
- Current expected outcomes:

	Year 12	Year 13
Value Added – Overall (projected)	+1.15	-0.14
A Level	+0.15	-0.13
Vocational	-0.13	+0.13

- Subject leaders have analysed data and identified students needing interventions

Signed by the Chair: 

- Sixth Form Consultation evening and calls/emails have been used to outline concerns
- Revision sessions have been put in place
- Consortium Heads of Sixth have started to visit each other's sites for quality assurance purposes. Travelling student data was also looked at with little difference reported
- Yr11 progression interviews underway with 194 completed to date

Q: (KW) It's good that the LGB are seeing the 6th Form data now. Do you think it's worth having a link governor for 6th Form?

SK: It's certainly worth looking into for the future

Q: (SM) Do the 'home school' students feel at home?

LT: Very much so. They are here for tutor time and study time

Q: (DG) How are Year 13 prepping and coping as they've never sat formal exams before?

LT: We have already given them a shorter mock exam and in January they will sit the full mock exams. We have also been working on time management with them in class

Q: (SM) How have you given them an exam environment?

LT: We held some mock exams in the hall and we are hoping to hold all of the January mock exams in there too

C: (SK) Historically, all Year 13 mock exams would be done in the classroom but we need to give them the experience of an actual exam setting as they have never sat a GCSE exam either

C: (LT) We have been giving them timed questions in lessons and the students are benefitting from that

C: (SM) They have also missed out on university open days

C: (LT) A lot of them were virtual and so it is hard for them to grasp what it's really like

C: (KW) SEN attendance is a concern

C: (LT) One student stopped coming to school in Year 12 and another had a medical emergency. Those added to Covid isolations have a big impact on attendance

Q: (DG) How many UCAS early entry?

LT: 3 for Oxford and 2 for Cambridge so far. We arranged mock interviews and the students found them very beneficial

Q: (HP) What do normal numbers for Oxbridge look like?

LT: There is no standard but I would say 1 per year would be the norm

39 COVID CATCH UP FUNDING

- Budget for 2021/22 PP is £207 308 and the budget for catch-up is £28 648
- The provision tracking tool helps to identify where support is needed and leaders are able to drill down to see if the time and money spent has been worth it
- NGRT accounts for a large amount of the funding with reading tests completed across all year groups
- Currently 60 SEND working with Lexia Power-Up
- Lexonik Advance used for 20 Yr7 students, not all PP. 19/20 have regular attendance and will finish the programme at the end of term
- Yr11 English class sizes reduced to aid intervention
- NTP funding My Tutor 3-1

- Wider strategies include peri music, breakfast and revision materials
- The Co-Op food scheme was mentioned. WS to look into similar with more local supermarkets

Q: (KW) I see SEND recruitment is still pending – is this proving a challenge?

SK: Yes. We have advertised regularly for nearly a year but we are not alone, it is a similar picture further afield

ACTION: L Warnett to look into the possibility of a supermarket food scheme for breakfast provision

40 GOVERNOR LINK VISITS

- SM met unofficially with M Carruthers and KW met with S Hemsley to discuss Maths. No concerns raised
- SK noted CP & DG had attempted to visit the Academy for a school tour but due to unforeseen circumstances, the visit was postponed to a date TBC

ACTION: LC to send out latest version of Governors Visit Form

ACTION: LC to rearrange school tour for CP and DG

41 GOVERNOR TRAINING & SUPPORT

- All but one of the LGB have now completed the 2021 Safeguarding Module with NGA
- KW recently attended a webinar run by HEY LEP Careers Hub that gave an overview of becoming a Careers Link governor. KW agreed to this new role and LC will take over all training aspects

Resolved: KW to be the new Careers Link governor and LC to oversee all governor training

ACTION: LC to send out reminder to all governors that they can complete as many NGA Learning Link modules as they wish to advance their knowledge. The minimum each year is the Safeguarding module plus any other one.

42 ACADEMY RISK REGISTER

The RR has been updated to reflect the Ofsted visit and recruitment is being closely monitored

Q: (KW) Are the risks on a par with other Trust schools?

SK: I haven't seen the most recent but they are all pretty similar and only differ in the wording

Q: (AP) Who has the final say on the ICT upgrades?

SK: David Brooke, TCAT Head of ICT. At the recent School Review meeting last week, he outlined the significant investment undertaken for the ICT infrastructure

Q: (KW) Are we using the IT products, Office 365 for example, to their fullest potential?

SK: At the point of lockdown we saw a significant move forward but we had to be mindful that some students had never used email before. SharePoint, Teams and Outlook have been exposed to them but we know that we are not using the full suite available to us

43 AOB

None

44 DATE OF NEXT MEETING

Wednesday 27 April 2022, 17:00

45 ACTION POINTS

45a ACTION: LC to follow up with RW regarding his absence from the LGB for the second time **(minute 34)**

45b ACTION: LC to follow up with RW for the return of completed PI & DC forms **(minute 35)**

45c ACTION: L Warnett to look into the possibility of a supermarket food scheme for breakfast provision **(minute 39)**

45d ACTION: LC to send out latest version of Governors Visit Form **(minute 40)**

45e ACTION: LC to rearrange school tour for CP and DG **(minute 40)**

45f ACTION: LC to send out reminder to all governors that they can complete as many NGA Learning Link modules as they wish to advance their knowledge. The minimum each year is the Safeguarding module plus any other one **(minute 41)**

Part A finished at 18:25 & LT left the meeting