



**Minutes of the Meeting of the Local Governing Board of Wolfreton
In the Conference Room on Thursday 25 September 2025, 17:00**

GOVERNORS PRESENT:

Miss H Power (Chair, HP), Mr D Gath (DG), Mr S Gawthorpe (SG), Miss S Kukuc (Headteacher, SK), Mr A Paffley (AP)

ALSO IN ATTENDANCE:

Mr M Carruthers (DSL, MC), Mrs L Craxton (Clerk, LC), Miss L Hull (Deputy HT, LH), Mr J O'Brien (Director of Improvement and Standards, Secondary and Post-16, JOB), Mr A Owen (Deputy HT, AO), Mrs L Taylor (Assistant HT, LT)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

LC and HP welcomed everyone to the meeting

It was noted the parent governor terms for Mr T Leech and Mrs M Morgan had come to end. All present thanked them for their contributions to the board and wished them well for the future

Voting is currently underway for 2 new parent governors and there are 9 candidates

02 APOLOGIES

Apologies had been received from Mrs E Papaglimis

Resolved: That consent be given for the absence of the above name governor

Apologies had not been received from Mr P Smith and Mr S Walsh

ACTION: LC to follow up with PS and SW with regards to their absence from the LGB

03 DECLARATIONS OF INTEREST

All present completed their annual pecuniary interest and data collection forms

No interests declared for this meeting

ACTION: LC to forward DC and PI forms to PS and SW for electronic completion

04 LGB MEMBERSHIP

It is the duty of the Governing Board to elect a Chair and Vice Chair annually. HP volunteered to continue as Chair. Nobody else wished to be considered for the role

Resolved: All present approved HP's appointment as Chair

Chair 2025/2026: H Power

Vice-Chair 2025/2026: S Gawthorpe

PP Link: TBC

SEND Link: S Gawthorpe, TBC

Safeguarding Link: E Papaglimis

Attendance and Behaviour Link: D Gath

Careers: A Paffley

It was agreed 6th Form would be covered in the Headteacher's Report going forward

HP noted this would be her last year on the board

05 MINUTES OF THE LAST MEETING (30 June 2025)

The minutes of the meeting held on 30 June were declared a true record and are to be signed by the Chair, HP

06 MATTERS ARISING

ACTION: LC to follow up with PS with regards to his absence from the LGB **See minute 02**

ACTION: SG to forward safeguarding training undertaken as part of his role as a senior police officer **Completed**

ACTION: LC to feedback pleated box skirt concerns to the Trust DSL **Completed**

07 ANNUAL SAFEGUARDING REPORT – 2024/2025

- 23 Early Help referrals made
- 36 Children in Need
- 6 on Child Protection Plan
- 255 Smoothwall incidents flagged
- 35 Operation Encompass alerts received
- Assemblies have covered misogyny and sexist behaviours
- Domestic violence, knife crime and online abuse in focus
- 79 students accessing support through Tigers Trust on a 1-1 basis
- ELSA, Mable Therapy, Trust Mental Health Leads and the school nurse also supporting

Q: (SG) Are there trends with the physical restraint?

MC: No, the numbers reported are incidents, not members of staff involved

Q: (SG) Could it be the same children repeating the offence?

MC: No, trained staff deal with it very effectively

Q: (HP) Does using education to realign on appropriate sexual conduct work?

MC: For the vast majority, yes although wider support is sometimes needed

C: (MC) Bullying incidents are dealt with on a case-by-case basis and whole staff training for Thrive has taken place

Q: (AP) Do you think more incidents are reported due to 'Adolescence' and a heightened awareness? Does Thrive help with this?

MC: It's a possibility, yes. The Thrive approach is centred on how we communicate with the learners, the words we use are very important

Q: (HP) Have you had an increase in questions relating to 'Adolescence' as the programme itself doesn't go into too much detail?

MC: NO. Our PSHE curriculum has covered this for a few years now, our students are aware

MC left the meeting at 17:30

08 HEADTEACHER'S REPORT

Attendance and Behaviour

- Strong start to the academic year seen with attendance above national average
- Staff and students have returned energised and positive relationships continue to be formed
- Going forward, there will be a sharp focus on KS4 FSM and SEND attendance
- Reduction in removes from the beginning of term recorded v last year
- Internal exclusions reduced along with fixed-term suspensions

Quality of Education

- Teaching and Learning priorities set clear, research-based expectations
- 'The Highest Expectations' phraseology introduced
- Strong start to lessons continues to be embedded

Personal Development

- Extra-curricular activities continue to grow in popularity

School Development Plan – working document

The strategic priorities are

- 1. Academic Curriculum**
- 2. Aspiration and Inclusive Culture**
- 3. Developing Teaching**

Adjustments and amendments may be necessary overtime as the plan develops

Health and Safety

- Categories on IAM Compliant have been opened up to give a clearer picture of incident and accident

Risk Summary

The greatest risk is finance followed by SEND sufficiency

Q: (DG) What do our attendance and behaviour figures look like right now?

LH: FSM Yrs 7-11 are at 91.54%. based on national average, Yr 8 are below, Yr 9 are up for FSM, EHCP and SEND, Yr10 FSM are down but EHCP and SEND are up and Yr11 FSM are stable but EHCP and SEND are down

Q: (DG) Do all categories receive house points? Do you have for FSM and DA for instance?

LH: So far, 23.2% of SEN and 17.6% of DA have been awarded house points

C: (SK) Figures are sent out each week so we can look at closing the gaps. Historically, the younger children get more but we are keeping it high profile further up the school

Q: (HP) Looking at the negative to that, are children maybe not being rewarded because they are not doing anything to stand out but also not doing anything wrong?

AO: No, all be rewarded but some teachers will catch up with logging at the end of the day

C: (LH) We are above on last year's numbers at this time

C: (AO) It's a major focus this year and we have a strong strategy with all staff on board

Q: (DG) The teaching and learning priorities are research driven – what does that mean?

AO: We will be using expertise from departments who are strong in the relevant areas. We will also be promoting independent learning as this builds resilience and confidence in the students

C: (SK) The Maths department have been issued with standing desks and these have been such a hit we have ordered for the rest of the school!

C: (AO) The first round of CPDL will cover the better use of visualisers

Q: (DG) What will high expectations look like in the classroom?

LH: We have agreed the standards we will be looking for in each classroom

C: (SK) Every September we intend to embed the 'strong start'

C: (HP) The health and safety graphs are not easy to understand, can they be in a simple table going forward?

SK: Yes

Q: (HP) Can there also be a table of key definitions?

JOB: I can ask at Trust level

Q: (SG) Is the risk to finance going to affect the quality of education?

SK: We are prepared and scan the horizon to see what is coming. We are very fortunate with our past investments and the wall art is a massive saving for the school as it requires no upkeep or maintenance, this allows us to target additional budget and teaching and learning resources alone now

Q: (SG) Does having no vacancies squeeze the budgets tighter?

SK: No. We are lucky to have Trust collaboration and know when most vacancies may arise

ACTION: Health and safety stats to be presented in a simple table format going forward

ACTION: JOB to follow up with relevant shared services colleagues regarding a table of key IAM Compliant category definitions in the next health and safety report

09 PERFORMANCE DATA REPORT

KS4

Progress measures are not available for this cohort because there is no published prior attainment data due to the cancellation of KS2 assessments in 2020 due to COVID

- Attainment 8 47.46 (2024 43.83)
- Basics 4+ 72.5 (2024 62.8) and Basics 5+ 51.3 (2024 38.7)
- Improvements seen across the board
- DA performed better at 4+ and 5+ as did SEND EHCP and SEND Support

- History, Geography and Science highlighted as subjects that secured a notable increase

KS5

- A-level VA up: 2024 0.06, 2025 0.12
- Applied General up: 2024 0.05, 2025 0.41
- Non A-Level Vocational saw gains in BTEC Business, Sport Cambridge Tech and BTEC Applied Science
- No movement was seen in Criminology and BTEC Engineering, BTEC Health and Social Care and BTEC Psychology were all down on last year

C: (SK) Excellent results seen in Basics and 4+ and 5+, I am very proud of our young people

C: (HP) The results are amazing, well done to the team

Q: (HP) We need to make sure more 9-7 leave with top grades, how will that be achieved this year?

AO: This links into the 'highest expectations' strategy. Last year we picked up the children who did not have enough time to practice or do independent learning

C: (SK) A big contributor is the approach middle leaders have taken to question level analysis

Q: (HP) Is there something to reflect on with 9-7?

SK: Yes. Improvement hasn't matched the pace seen at 9-4 and 9-5

C: (SK) Reducing options 2 years ago is starting to bear fruit

Q: (SG) First of all, well done! Have you celebrated with staff, students and the community?

AO: Yes, and our open evening was packed!

C: (SK) The atmosphere was fabulous on results day with the students and their families. We also celebrated on social media! We are also feeding back to local primaries

C: (SK) We know the students, they are not just a number and they know this

C: (LH) We celebrated on the first day back with the students and set the next challenges!

Q: (SG) Would the current Yr11 know the success of last year's Yr11?

SK: Slides in assemblies have conveyed the message

C: (LH) The growing 6th Form is also a great visual reminder

Q: (AP) There is only one GCSE Music result?

LH: It was taken separately as a personal passion

Q: (AP) Will there be a Music GCSE going forward?

SK: Not in the current Year 11. We do have it in Yr10 and are busy growing it back up

C: (LT) We are delighted with the 3-year upward trend for Value Added and we have many individual success stories and positive onwards journeys

C: (HP) Getting to their next destination is the most important

C: (LT) ILS (independent study) have been such a success for Science and Maths and we are rolling out ILS to all other subjects

Q: (AP) Are the total grades just for Wolfreton students?

LT: Yes

Q: (AP) Smaller groups can be quite challenging, have you had any this year in Yrs 12 or 13?

LT: No. We always look at economic viability and sometimes new courses start with low numbers. We share Food and Drama with Hessle and it's important to note that if we have the ability to offer a subject, we do

C: (SK) We also look at forward planning. There is a large cohort of GCSE Drama coming through and we want to be prepared

C: (AP) The tables don't show a benchmark

LT: We meet up for exam insights meetings with Hessle (and formerly Cottingham) and look at all the students

Q: (JOB) Could the report include data from the other 6th Form?

C: (LT) Myself and the Hesse Head of Sixth interrogate the data throughout the year, we have sight of each other's data

Q: (HP) Do the students get the same experiences at Wolfreton and Hesse?

LT: Yes. Quality Assurance and lesson observations are carried out by The Hesse Head of Sixth and myself

ACTION: SK to liaise with Trust Leaders regarding the inclusion of Hesse 6th Form data in performance figures going forward

10 SEND REPORT

- 23% of school population on SEND register
- Highest number of SEND in Yr9
- 38 students with EHCP (Education, Health and Care Plan)
- 266 receiving SEN Support
- Dyslexia and SEMH (Social, Emotional and Mental Health) biggest need
- Whole school approach to SEND ensures an inclusive environment
- The learning support teams includes
 - Director of Inclusion (SENDCo)
 - Deputy Director of Inclusion (SENDCo)
 - HLTAs
 - TAs
 - ELSA
 - Thrive Practitioner
- 'Switch' programme introduced. Switch offers focused, short-term interventions

C: (SK) The nurture provision will expand as needed and the LA provide support. They have been on site today and the feedback is very positive

C: (AO) There are currently 5 students accessing the nurture provision

Q: (HP) How many can it cater for?

AO: Research suggests no more than 10 as anymore than that it may lose its impact

C: (HP) It will be nice to see the progression of these learners

Q: (DG) Do you have the TA capacity to support the 38 students with EHCPs?

SK: Yes. We are meeting the requirements of the plan. Some need the support from a TA in a different way, through Mable or ELSA for instance

Q: (DG) With Switch, will only covering Hull history and not the Chinese Empire for instance, not disadvantage them when they return to the classroom?

AO: They will not re-enter those subjects until a complete module has been done. All will start afresh

11 GOVERNANCE MATTERS

11a Governor Training

All governors were asked to complete the following training on Governor Hub before the end of the half term:

- Safeguarding* (refresher if completed in full in last academic year)
- Suspensions and Exclusions

* All governors who have completed full safeguarding training as part of their daily role do not have to complete the training but must bring proof of completion to the next meeting/email for LC to note

ACTION: Governors to complete the safeguarding (where applicable) and suspension and exclusions training on Governor Hub before the end of the half term

12 POLICIES FOR REVIEW

12.1 Lockdown Policy

The Lockdown Policy was tabled for approval

Resolved: The Lockdown Policy was approved

12.2 Bereavement Policy

The Bereavement Policy was tabled for approval

Resolved: The Bereavement Policy was approved

13 DATE OF THE NEXT MEETING

Thursday 18 December 2025, 17:00. Pre-meet from 16:30

14 ANY OTHER URGENT BUSINESS

14.1 Code of Conduct (LC)

LC noted there was an issue with a section of the Code of Conduct. Once resolved, it will be circulated to governors for comment

ACTION: LC to circulate the Code of Conduct to governors once wording is agreed surrounding social media

14.2 Ofsted Framework Training (LC/JOB)

LC and JOB urged all governors to attend the new Ofsted Framework training being held on site on Thursday 09 October at 16:30

14.3 Governor Hub Effectiveness Review (LC)

ACTION: PS and SW to complete the effectiveness tool on GH as soon as possible

14.4 Self-Review Questions (LC)

Only one governor (HP) has completed the self-review questions due last term. LC asked all governors to complete it as soon as possible

SG does not have to complete this as he has not yet sat for a full year

ACTION: With the exception of SG and HP, all governors are to complete the self-review questions as soon as possible and forward to LC

15 ACTION POINTS

15a ACTION: LC to follow up with PS and SW with regards to their absence from the LGB (minute 02)

15b ACTION: LC to forward DC and PI forms to PS and SW for electronic completion (minute 02)

15c ACTION: Health and safety stats to be presented in a simple table format going forward (minute 08)

15d ACTION: JOB to follow up with relevant shared services colleagues regarding a table of key IAM Compliant category definitions in the next health and safety report (minute 08)

15e ACTION: SK to liaise with Trust Leaders regarding the inclusion of Hessle 6th Form data in performance figures going forward (minute 9)

15f ACTION: LC to circulate the Code of Conduct to governors once wording is agreed surrounding social media (minute 14)

15g ACTION: PS and SW to complete the effectiveness tool on GH as soon as possible (minute 14)

15h ACTION: With the exception of SG and HP, all governors are to complete the self-review questions as soon as possible and forward to LC (minute 14)

Part A closed at 19:05 and LH, JOB and AO left the meeting