



**Minutes of the Meeting of the Local Governing Board of Wolfreton
In the Conference Room on Thursday 01 May 2025, 17:00**

GOVERNORS PRESENT:

Miss H Power (Chair, HP), Mr D Gath (DG), Miss S Kukuc (Headteacher, SK), Mr T Leech (TL), Mrs M Morgan (MM), Mr A Paffley (AP), Mr P Smith (PS)

ALSO IN ATTENDANCE:

Mr M Carruthers (DSL, MC), Mrs L Craxton (Clerk, LC), Mrs A Davidson (Head of Geography Faculty, AD), (Miss L Hull (Deputy HT, LH), Mr A Owen (Deputy HT, AO), Mrs J Perry (Assistant HT, JP)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

49 WELCOME AND INTRODUCTIONS

HP welcomed everyone to the meeting

50 APOLOGIES

Apologies had been received from E Papaglimis and S Walsh

Resolved: That consent be given to the above-named governors

No apologies had been received from S Gawthorpe

ACTION: LC to follow up with SG with regards to his absence from the LGB

51 DECLARATIONS OF INTEREST

All declared

A handwritten signature in blue ink, appearing to be 'LH' or similar, written over a horizontal line.

30/6/25

52 SUBJECT FOCUS – GEOGRAPHY

AD gave a brief overview of Geography

- 8 core themes working backwards from A-Level to KS3
- KS3 curriculum rewritten
- Teaching and Learning embedded throughout
- Fieldwork and trips include, but are not limited to:
 - Year 7: Tropical World
 - Year 8: Bridlington
 - Year 9: Dalby Forest
 - Year 10: London
 - Year 11: museum visit
 - Year 12: London (different locations to Year 10)
- Large cohorts accommodated on alternative subject trips
- QA showed behaviour and relationships is strong with colleagues supporting each other
- Core resources can be adapted
- Written feedback is an area for improvement. Walkthru's and CPDL have been put in place
- New KS4 curriculum planned
- Easter revision sessions successful
- 'Focus 4' selected for additional support
- Revision resources are available in classrooms and Teams

Q: (MM) Are parents notified far enough in advance of the Easter revision sessions to avoid holidays?

SK: Most schools hold revision sessions in the Easter break and it is always communicated in the newsletter

Q: (TL) What was DA uptake like?

AD: Not as high as non-DA

Q: (DG) And general uptake?

AD: Quite high

C: (LH) We had over 80% attend for A-Level

C: (MM) It would be good to know the barriers

C: (SK) Work is done on addressing the barriers, we don't stop. The focus 4 will move on but are still supported. Parents are also informed on non-attendance at the sessions

Q: (TL) What is Focus 4?

AD: They are 4 carefully chosen students who we support to a certain level and then they move on. Another 4 are then chosen

Q: (DG) How do you measure the success of the curriculum changes?

AD: We look at the end of unit assessments and the end of year exams

C: (LH) Feedback is given during subject reviews and we act on that

C: (HP) The report addresses other elements, not just Geography

C: (SK) It's an encompassing report

AD left the meeting at 17:44



30/6/25.

53 MINUTES OF THE LAST MEETING (06 February 2025)

The minutes of the meeting on 06 February 2025 were declared a true record and are to be signed by the Chair, HP

54 MATTERS ARISING

ACTION: SK and LH to liaise with the Trust Director of Improvement and Standards, Secondary and Post-16 with regards to percentages in the data tables for behaviour
Completed

ACTION: MM and EP to forward outstanding visit reports to LC ASAP **Completed**

ACTION: PS to register on Governor Hub as soon as possible and complete the Safeguarding module **See minute 61**

ACTION: TL to complete the Safeguarding and SEND modules on Governor Hub before the next meeting **See minute 61**

ACTION: LC to add SG to Governor Hub. SG to complete Safeguarding module before the next meeting **See minute 61**

ACTION: LC to rearrange the July meeting to avoid the clash with the prom **Completed, see minute 62**

55 HEADTEACHER REPORT

Personal Development

- The Wolfreton Experience offers enrichment opportunities and is woven into the PSHE curriculum
- Extra-curricular clubs continue to grow in popularity

CEIAG

- Careers remain a priority and WS has engaged with the Careers Enterprise Company. Feedback so far includes, but is not limited to:
 - Careers Leader training is completed
 - Students respond positively to opportunities
 - WS has been awarded a quality mark after a successful QICS assessment

Risk

- Ongoing demand for and lack of external SEND services top risk
- Recruitment challenges, impact of attendance on outcomes and finances also risks

C: (SK) We took on board the LGB's concerns regarding school trips and have started to build the offer

C: (TL) It's much better this year

Q: (DG) How will you measure the impact of the nurture training?

AO: During transition we will monitor and identify the Year 7s who will need additional support and they will stay in nurture until they are ready to re-integrate

Q: (HP) In the Geography report, student voice shows no students are going to attend the 6th Form, earlier exposure to careers guidance would be beneficial. How does that align with CEIAG?

SK: It's dependent on the students and the time of year they are asked. A high number completed the Edurio survey and we are confident if older children were asked they talk about careers and all of the engagement they have had

C: (LH) Careers assemblies have also taken place this week

C: (LH) Year 7 will do a future careers survey, it will be good to see their progress at the beginning and end of the year, see how things change

Q: (DG) Has cross-Trust links with low number subjects helped?

SK: Yes, it's incredibly important to maintain a professional dialogue, the support is always there

56 QUALITY ASSURANCE SUMMARY REPORT

Power Bi uses a RAG system and generates an average: Red (R) = 1, Amber (A) = 2, Green (G) = 3. The current overall rating is 2.72

Questioning and Feedback: 2.6

Next steps include

- Developing a school-wide, standardised approach to feedback
- Continuing to refine questioning techniques and
- Fostering a culture where feedback is actively followed-up on

Explaining and Modelling 2.7

Next steps include

- Integrate the 'I Do, We Do, You Do' model across all departments
- Promote peer-led learning

Effective Literacy: 2.7

Next steps include

- A comprehensive reading review to take place
- CPDL to be provided on disciplinary literacy

Pupil Premium

- Attendance is improving
- PP students receive fewer rewards
- Learner voice: pastoral care positive, feedback experience is varied and fairness in rewards questioned
- PP support includes, but is not limited to:
 - Trust Learner Conference at the University of Hull
 - English and Maths masterclass days held at the University of Hull
 - Music tuition
 - Tom's Talks
 - Priority home visits
 - Think for the Future mentoring

C: (AO) Each department will have its own policies and procedures for feedback and marking

Q: (TL) How do you monitor?

AO: We drop in and look at books if that is in line with the department policy. The policy might be live feedback. I would also speak to students

C: (AO) The PP gap in Year 11 is expected to close

Q: (DG) What actions are you taking for the weaker outcomes?

AO: *English Literature, for example, needs a large amount of cultural capital and that can be a barrier. Regular exposure to texts is needed. Attendance also impacts. Access to interventions and careful placement in tutor groups is also taking place*

C: (SK) *The biggest impact on outcomes for PP is getting them back in class*

C: (JP) *The impact of all interventions and support is always greater with non-PP, it's a national issue*

C: (MM) *Set texts cause disengagement. If students see themselves in books, they are more likely to engage. Are the set texts reflective of a diverse school?*

AO: *We have no control over the set texts*

C: (SK) *The reading cannon has been selected to reflect diversity*

C: (AO) *We have doubled the amount of books taken out of the library this year versus last year*

57 ATTENDANCE AND BEHAVIOUR

Attendance

- Attendance currently 93.8%, 2.1% above national. 2025 has so far been an exceptional year
- Year 10 lowest at 92.5%, Year 7 highest at 95.7%
- Boys higher than girls at 94.2% and 93.4% respectively
- PP 90.8%, SEND 91.1%
- Persistent absence 17.2%
- Reintegration plans in place
- Home visits a priority

Behaviour

- 273 days lost to suspension 01/09/24 – 01/04/2025
- Boys 141.5 days lost, girls 13.5 days lost
- PP 140 days lost, SEND 128 days lost
- 3 permanent exclusions
- Thrive Practitioner working with 13 students
- Tigers Trust supporting learners in Years 7 and 8
- Rushanje House providing additional support

C: (LH) *The younger learners love the attendance badges and are proud to show them off. Staff are also awarded badges!*

C: (TL) *That's good to hear. We are teaching them attendance in life, in future jobs for instance*

C: (JP) *We have given out 362 more badges v this time last year*

C: (LH) *There has been a consistent, sustained improvement in behaviour this year*

Q: (MM) *Is attendance at the prom part of the behaviour agreement?*

LH: *Not just behaviour for prom. It looks at engagement in class and revision apps*

C: (MM) *PP will be most impacted*

C: (LH) *The majority will qualify for prom, it's not an issue*

C: (MC) *We have more than ever already in a position to attend prom. Targets are realistic and points can easily be earned*

Q: (DG) *Year 8 are the most challenging, why is this?*

LH: *It's the same across all secondaries. However, at WS we are oversubscribed and have no room to move them around to avoid clashes with other students. We also have a high number of students with an EHCP in Year 8*

C: (TL) *They are also finding their voice at that age*

C: (LH) *As relationships with staff build, behaviour stabilises*

Q: (TL) Do they get house points for homework?

MC: Yes

TL raised an issue regarding inconsistencies when awarding house points. The matter is to be looked at outside of the meeting and not recorded here

JP left the meeting at 19:24

58 SAFEGUARDING REPORT

- 1 student on a Child Protection Plan
- 10 Children in Need
- 18 Operation Encompass alerts received
- 149 Smoothwall incidents
- 13 students open to Early Help

Q: (DG) What actions are you taking to address Smoothwall incidents?

MC: Students can now lock their computers when they need to walk away, this lessens the chance for pranks. However, students are personally responsible for their own computers, it doesn't matter who has activated a Smoothwall alert

C: (AP) We have also changed the DNS provider and they block a number of sites on our behalf, it's an extra layer of protection

Q: (DG) What has been the impact of the updated policies?

MC: They've been linked with a prior audit and training has been given around who to contact of all school staff are away. All of the information is also on the school website

Q: (MM) Is the SEND Policy reviewed at school level?

SK: No, it's a Trust Policy

MC left the meeting at 19:29

59 COMPLAINTS SUMMARY

- 11 complaints received in the spring term
- Reasons include SEND not met, bullying and staff conduct
- Nationally, SEN complaints are high
- Substantiated data would provide a clearer picture

C: (SK) It's important to have an open complaints process

60 EQUALITY OBJECTIVES

The Equality Objectives were submitted for approval

Resolved: The Equality Objectives were approved

61 GOVERNANCE MATTERS

61a Governor Link Visits

4 link visits reports were submitted for information

EP conducted a safeguarding visit on 09 December 2024

A very calm environment was observed
No issues raised

AP conducted a Sixth Form visit on 09 December 2024

General performance and recruitment were discussed
No issues raised

EP conducted a safeguarding visit on 14 January 2025

Emerging challenges, Thrive and the Rainbow Flag Award were among many matters discussed
No issues raised

EP conducted a safeguarding visit on 25 March 2025

Prevent risk assessment, training and reporting and monitoring discussed
EP noted the Online Safety Policy was still outstanding

Health and Safety Link

LC recently met with the Trust Head of Estates who expressed a wish that there be a Health and Safety Link Governor.

Prior to the meeting, LC met with HP who volunteered for this role

Resolved: HP to oversee Health and Safety on behalf of the LGB

61b Governor Training

SG still to register on Governor Hub and complete mandatory training. LC to follow up

ACTION: LC to follow up with SG with regards to registering on Governor Hub and completing the mandatory training

ACTION: TL and PS to complete the Safeguarding module on Governor Hub no later than the end of half term 5

ACTION: TL to complete the SEND module on Governor Huib no late than the end of half term 5

62 DATE OF NEXT MEETING

MONDAY 30 June 2025. Pre-meet from 16:30

63 ANY OTHER URGENT BUSINESS

None

64 ACTION POINTS

64a ACTION: LC to follow up with SG with regards to his absence from the LGB (**minute 50**)

64b ACTION: LC to follow up with SG with regards to registering on Governor Hub and completing the mandatory training (**minute 61**)

64c ACTION: TL and PS to complete the Safeguarding module on Governor Hub no later than the end of half term 5 (**minute 61**)

64d ACTION: TL to complete the SEND module on Governor Huib no late than the end of half term 5 (**minute 61**)

Part A closed at 19:39 and LH and AO left the meeting



30/6/25