

**Minutes of the Meeting of the Local Governing Board of Wolfreton
In the Conference Room on Wednesday 27 June 2022 at 17:00**

GOVERNORS PRESENT:

Mrs S Milner (Chairperson, SM), Mr A Bell (AB), Mr D Gath (DG), Mrs S Hamer (SH), Miss S Kukuc (Headteacher, SK), Mr C Petrariu (CP), Mr A Richardson-Medd (ARM), Mr K Woodcock (KW)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk, LC), Mrs R Appleyard (RA), Mrs L Warnett (LW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

62 WELCOME AND INTRODUCTIONS

SK presented SM with a bouquet of flowers and thanked her for the dedication shown and support given over the years. SM stated it had been a privilege to serve as Chair and reiterated she would be on hand in the first term of the new academic year to support the new Chair, if needed

SM went on to welcome everyone to the meeting and introduced Andrew Richardson-Medd as the new Staff Governor and Sally Hamer as the new Trust Appointed Governor

63 APOLOGIES

Apologies had been received from Mr A Paffley and Mrs L Taylor

Resolved: That consent be given to the above-named governor and staff member

No apologies had been received from Ms H Power

ACTION: LC to follow up with HP regarding her absence from the LGB

64 DECLARATIONS OF INTEREST

None declared for this meeting

65 LGB MEMBERSHIP

- KW to remain Trust-Appointed
- Voting underway for 2 parent governor vacancies, 9 candidates have put themselves forward
- SH to take up the SEND Governor Link position

- HP to take over safeguarding and PA

Resolved: The Link Governors are as follows:

Pupil Premium: D Gath

Safeguarding and PA Link: H Power

SEND: S Hamer

66 MINUTES OF THE LAST MEETING (27 April 2022)

Resolved: The minutes were confirmed as a correct record and are to be signed by the Chair, SM

67 MATTERS ARISING FROM THE MINUTES

ACTION: L Warnett to look into the possibility of a supermarket food scheme for breakfast provision **All PP receive breakfast and, during exams, Year 11 were also invited in for breakfast club. To be removed from the minutes as a supermarket scheme is not to be looked into at this time, WS to keep all breakfast provision in house**

ACTION: LC to send out reminder to all governors that they can complete as many NGA Learning Link modules as they wish to advance their knowledge. The minimum each year is the Safeguarding module plus any other one **Completed**

ACTION: SK to provide key to data figures for Attitude to Learning reports going forward and update the acronym list **Completed**

ACTION: LC to resend the skills audit template to all outstanding governors **Completed**

ACTION: SK to revise the RR and present to governors for discussion at the next LGB **Carried forward**

68 HT STRATEGIC REPORT

68a Overall Effectiveness

- Preparations underway for the 202/23 academic year
- Attendance remains a vital focus within the Behaviour & Attitudes judgement
- Post-pandemic Mental Health issues arising
- Sixth Form team continue to play active role in Post-16 Steering Group meetings
- Leadership development opportunities remain a key focus

68b Quality of Education Summary

Curriculum

- RA has met with all faculty leads for self-evaluation and development
- Meeting outcomes include leaders have a concise view on curriculum, monitoring and evaluation of lessons reviews has taken place and coaching work with Christine Kennedy has been beneficial
- Updates are being made to the curriculum sequence for 22/23
- There is greater coherence in planning key marked work
- Coaching will be built into the Joint Practice development programme

Professional Development

- Positive feedback received from recent staff voice regarding Ped leader research-based sessions
- Majority of staff agree the amount of CPDL is 'just right'
- **Reading for Pleasure:** 6 tutor groups now trialling Canon books and a Librarian has been appointed
- **Reading for Purpose:** R Hill has planned lessons around Reciprocal reading
- **Reading Recovery:** Lexia catch-up carried out for Years 7-9, Lexia catch-up completed for year 11

LAC Update

- There are currently 5 LAC on roll, all below targets

Q: (KW) All LAC are below target, do the strategies used support the most vulnerable?

SK: Yes. Some of them are quite young so still have time to progress. We are dealing with different needs and they can access a range of support. We focus on their ATL scores and their engagement to learning

68c Behaviour & Attitudes Summary

- Attitude to learning remains very good
- Ratio between house points and sanctions continues to be very positive, maintaining an average of 95%
- Hot Chocolate Fridays as popular as ever
- End of year rewards planned in for the highest house points, good attendance & punctuality by way of a film session and ice-cream van
- 1403 Stage 4 Isolations to date
- 1 student has been permanently excluded with another awaiting a governor review panel
- 30 students have undertaken SMASH (Self Mediation & Self Help) this year
- Attendance 90.6% with Covid absence continuing to have a negative impact
- PA high at 445 (28.6%) although it is starting to reduce
- FSM attendance above national
- From September 2022, WS will have leadership in Year Groups, not houses. The House structure will remain as a voluntary role to promote the 'fun' elements, such as competition and collaboration

Q: (CP) PA is high, what is the cause?

SK: It has increased since the pandemic and is above national. It's not good enough and is one of our key focuses for next year

C: (CP) It's still high despite the change in guidelines

C: (SK) Parents are choosing to keep their children home until they test negative

Q: (ARM) Do isolations work? Do the students learn from them? What is the comparison with other Trust schools?

SK: The Behaviour Policies are not yet aligned so we can't really measure ourselves yet. The Pastoral teams do a lot of restorative work with the students

68d Personal Development Summary

- Students enjoy enriching opportunities such as Celebrating our Differences and Leadership, Money Management and Employability
- Year 10 work experience has taken place, Year 11 to commence on 18 July
- 26 different extra-curricular clubs have run over the year to date, and these have been attended by 347 different students including 33 SEN and 26 PP
- 115 sporting fixtures have taken place
- 9* students subject to a Child protection Plan
- 20* students subject to a Child in Need Plan
- 458* students logging safeguarding concerns
- 17* referrals made to EHaSH (Early Help & Safeguarding Hub)
- 34* Operation Encompass alerts received

** cumulative figures*

68e Leadership & Management Summary

- Targeted and confidence building exam revision opportunities have been identified and offered to all Year 11 and Year 13 students
- 'Study in the Forum' evening revision sessions popular
- Staff commended on stepping up during high levels of absence due to the pandemic
- Staff wellbeing room planned inside Rushanje House

68f Sixth Form Provision


- 109 & 88 on roll in Year 12 and 13 respectively including 26 DA
- Attendance has improved across the provision
- Progress:
 - A Level Yr12: 0.07, Yr13 -0.28
 - Applied General Yr12 -0.04, Yr13 0.43
 - A Level (DA) Yr12 0.15, Yr13 -0.57
 - Applied General (DA) Yr12 -0.45, Yr13 0.03
- Developments from Post-16 Steering Group include a Consortium enrichment and super-curricula programme
- Gap between DA and non-DA is -0.22
- Gap between SEND and non-SEND is -0.40
- Travelling students are in line with home students

KW asked for clarification around how the data represented WS students in the Quality of teaching & Learning table.

ACTION: LT to provide narrative for the next meeting with regards to QT&L

69 EDUCATION RECOVERY FUND

- £199 410 PP funding, £30 015 recovery funding, £25 110 School Led Tutoring Grant received this academic year and £28 772 carried over from previous year
- Mindfulness sessions continue to prove popular, especially among the boys and is providing the best data ever seen

Signed by the Chair: 

Date: 10/10/22

LW left the meeting at 17:40

70 GOVERNOR LINK VISITS

SM to forward visit report for filing and DG to conduct a PP visit before the end of term

ACTION: LC to forward link visit template to SH

71 GOVERNOR TRAINING & SUPPORT

All governors have completed the necessary training for this academic year

72 ACADEMY RISK REGISTER

Risk Register to be reviewed and presented at the next meeting.

73 UNIFORM POLICY

The Uniform policy was tabled for approval

- Front page – add 'in Years 7 – 11' in Introduction (section 1)
- Front page – add 'discreet' to *one single ring* in section 2

Resolved: Once the above amends had been agreed, the Uniform Policy was approved

Q: (AB) What are you doing to help with the rising costs of uniforms?

SK: We don't insist in school branded clothing, other than the blazer. Our uniforms can be bought at any supermarket. Our students also have access to second hand uniforms and Year 11 leavers are encouraged to donate theirs to the school

Q: (KW) Are the terms boys and girls appropriate in today's world?

SK: We have left them in as Steady School wear still use those terms on their website

Q: (AB) It doesn't mention removing rings for PE?

SK: I would need to talk to PE regarding that. If they feel that should happen, we can add it in at a later date

Q: (SH) How do the transgender students handle changing for PE?

SK: There is a separate changing area, and each student is spoken to first to ascertain if they would like to change privately

74 AOB

None

75 DATE OF NEXT MEETING

Monday 19 September 2022, 17:00

76 ACTION POINTS

76a ACTION: LC to follow up with HP regarding her absence from the LGB (minute 63)

76b ACTION: SK to revise the RR and present to governors at the next LGB (minute 67)

76c ACTION: LT to provide narrative for the next meeting with regards to QT&L (minute 68f)

76d ACTION: LC to forward link visit template to SH (minute 70)

Part A finished at 17:56 and ARM left the meeting

